



# WREKIN ROAD RUNNERS

*Founded 1992*

*Affiliated to England Athletics*

## CONSTITUTION

*Updated March 2020*

### 1. NAME

The club will be called **Wrekin Road Runners** (“the Club”) and will be affiliated to England Athletics.

The Club may also seek to be affiliated to other national or regional amateur athletic bodies as the Committee considers appropriate.

### 2. OBJECT

The object of the Club is to facilitate participation in the sport of running, promoting the Club within the local community and offering support and encouragement for members to achieve their personal goals.

### 3. MEMBERSHIP

- a. All Club members are subject to the rules and regulations of this Constitution.
- b. As a result of the Club’s affiliation to England Athletics, all Club members are bound by the UK Athletics rules and regulations including competition rules. These may be viewed on the UK Athletics website [www.uka.org.uk](http://www.uka.org.uk)
- c. Membership of the Club shall be open to all persons who are amateurs as defined by UK Athletics governing bodies at that time, irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of road and cross country running as a particular sport.
- d. The minimum age for membership is 10
- e. Membership categories are available as follows:
  - i. Full membership – first claim
  - ii. Full membership – second claim
  - iii. Junior membership (for members from the age of 10 to 17 at the membership renewal date of 1 April)
  - iv. Student membership (for members above the age of 17 but in full time education at the membership renewal date of 1 April)
  - v. Social membership
- f. The Club registers each member (except second claim members and social members) as a Registered Athlete with England Athletics and pays the associated fee to England Athletics. Registered Athletes are allocated a Unique Registration Number (URN) by England Athletics.
- g. Life membership may be granted at the discretion of the Committee. No subscription is payable by life members, who enjoy the same status as first claim members.

- h. An applicant becomes a member upon submission of the online registration form and payment of the current subscription fee.
- i. Only first claim members are entitled to be elected to serve on the Club's committee and only first claim members and student members shall have voting rights at meetings. The exception to this is any Honorary President or Honorary Committee Member (see section 5c below) who may serve on the committee and vote in elections without registered first claim membership.
- j. Only fully paid up members in one of the categories listed in paragraph e. above who are Registered Athletes with England Athletics are entitled to represent the Club in events or races.
- k. Any person wishing to transfer between clubs must do so within England Athletics rules and must complete the appropriate England Athletics transfer forms. The cost of any such transfer is determined by England Athletics and is the responsibility of the member.

#### 4. SUBSCRIPTIONS

- a. Subscriptions are reviewed annually. Any proposal to alter the membership fees from the current level is discussed by the Committee prior to the Annual General Meeting (AGM) and voted on at the AGM.
- b. The membership year begins on 1 April, in line with the membership year of England Athletics
- c. Subscriptions are due on 1 April or as soon as advised thereafter and must be paid via the Club's online registration system in order for the Club to comply with its Privacy Policy which fulfils the requirements of the General Protection of Data Regulation (GDPR).
- d. Membership will be deemed to have lapsed if any member does not renew their subscription by the end of May.
- e. Subscriptions for new memberships made between 1 January and 31 March may be extended to include the next full membership year, provided that the joining member has never previously been registered with England Athletics.

#### 5. MANAGEMENT

- a. The Committee shall consist of the following named positions
  - i. Chair
  - ii. Vice-chair
  - iii. Secretary
  - iv. Treasurer
  - v. Membership Secretary
  - vi. Publicity Officer
  - vii. Website Administrator
  - viii. Club Kit Administrator
  - ix. Social Secretary
  - x. Welfare Officer (Female)
  - xi. Welfare Officer (Male)
- b. In addition to the named positions above, a further four members may be elected to general committee positions.
- c. An Honorary President and an Honorary Committee Member may be submitted for election at the AGM upon the recommendation of the Committee. Any Honorary President and Honorary Committee Member serve on the Committee in addition to the named and general positions described above. Such positions are only granted on an exceptional basis in recognition of substantial past contributions to the Club.

- d. A member may fulfil two named positions where appropriate, for example Publicity Officer and Website Administrator. The Chair may not fulfil any role in addition to their primary role.
- e. A named position may be shared between two members provided that the total number of Committee members does not exceed fifteen (plus Honorary President/Committee Member, if applicable).
- f. The number of Committee members may be amended by decision of the AGM.
- g. The Committee shall meet at least four times per year.
- h. A quorum of the Committee shall be one third of its members.
- i. All decisions will be by a majority vote; in the event of a tie, the Chair shall have a casting vote.
- j. The Committee has the power to form sub-committees including the co-option of additional members on a temporary basis or for a specific purpose or event.
- k. All Committee members including general members (but excluding any Honorary President and Honorary Committee Member) shall stand for re-election each year at the AGM.

## 6. AGM & ELECTION PROCEDURE

- a. The AGM shall be held by the end of March each year.
- b. The AGM will include confirmation of the minutes from the previous AGM, reports by the holders of the named committee positions including a review of the accounts, election of officers for the coming year, review and determination of subscription rates for the coming year, and any other business as notified under paragraph h. below.
- c. The list of Committee positions shall be distributed to all members electronically by the Secretary with an invitation to apply for any of the positions listed, six weeks prior to the date of the AGM.
- d. In the event that more than one candidate stands for any available named position, or that more candidates stand for general committee positions than available, the Secretary will arrange for a ballot to take place. This shall be notified to members one month prior to the date of the AGM. The ballot shall be closed at least one week prior to the AGM and the results verified by an independent party who is neither a candidate of any of the available positions nor a current member of the Committee.
- e. The election of Committee members shall be done by confidential ballot prior to the AGM. The voting method may be determined by the Committee and may include use of electronic communications or online platforms as available.
- f. If there are fewer nominations for any position than the number of positions available, no voting is required and election will take place at the AGM.
- g. All members will receive a minimum of three weeks' notice of the AGM.
- h. Motions to be discussed must be submitted in writing (including by email) to the Secretary at least two weeks prior to the AGM.
- i. Decisions made at an AGM shall be by simple majority of votes from those Club members attending the meeting, with the exception of votes for elected Committee members where voting has taken place in advance in accordance with the procedures laid out earlier in this section 6. The Chair will have a casting vote in the event of a tie.

## 7. FINANCES

- a. The Club's financial year shall run from 1 March to 28 February.
- b. The Treasurer will prepare the Club's annual accounts for presentation at the AGM and will arrange for the accounts to be reviewed by an independent person. The independent reviewer shall be approved by the Committee.
- c. All members will receive a copy of the Club's accounts with the minutes of the AGM.

## 8. CLUB COLOURS

- a. The colours of the Club shall be black and orange.
- b. Members entering certain categories of team events/competitions may be required to wear Club vests or t-shirts as laid out under England Athletics' competition rules.

## 9. LONDON MARATHON

- a. The Club may be eligible to apply for one or more places in the London Marathon, if certain criteria laid out by the London Marathon organisers are met.
- b. London Marathon Club places will be awarded by ballot once the allocation of places has been confirmed by Marathon organisers. This is usually in November each year.
- c. In order to take part in the ballot, Club members must
  - i. be first claim or student members who were fully paid up by 30 April of the membership year in which the ballot takes place
  - ii. have not been successful in the ballot for Club places in the previous five years
  - iii. have been rejected by the London Marathon public ballot, and
  - iv. forward their public ballot rejection email directly to the Club Secretary or provide their original hard copy public ballot rejection letter to the Club Secretary. Emailed photographs of rejection letters are not permitted.
- d. Runners taking part in the London Marathon under a Club place are required to wear a Club vest or t-shirt.

## 10. AMENDMENTS TO THIS CONSTITUTION

- a. The Committee may propose amendments to this constitution by a simple majority at a quorate committee meeting. Changes to the constitution must be voted on at the AGM or at an Extraordinary General Meeting (EGM) called for that purpose. Decisions made at an EGM, as for an AGM, shall be by a simple majority of votes from those Club members attending the meeting.
- b. Four weeks' notice must be given for an EGM. The notice shall include the distribution of the proposed amendments to the constitution. Feedback on the proposed changes submitted to the Secretary up to two weeks following the notice of the EGM will be considered prior to circulation of the final proposed changes.
- c. Voting rights at an EGM are as per those at an AGM.
- d. An EGM shall also be called within four weeks of receipt of a petition by ten paid up first claim members to the Secretary, stating the reason for the meeting. Upon receipt of the request the conditions with respect to calling and voting in this section 9 above apply.
- e. The Committee shall decide all questions as to the interpretation of any clause within the constitution.

## 11. DISSOLUTION

- a. The Committee may, by a simple majority at a quorate meeting, propose dissolving the Club. The Secretary shall immediately convene an EGM in line with the arrangements in section 9 above. If the motion is passed with a simple majority of members present at the EGM, the Club will be dissolved.
- b. In the event of dissolution of the Club, any assets remaining after the satisfaction of all liabilities shall be donated to a charitable or sporting body to be voted upon by members at the EGM approving the dissolution.

12.APPROVAL

- a. This version of the constitution supersedes all other versions and was accepted by the membership at an AGM held on 19 March 2020.

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Chair

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Secretary